



## Creating an account on the BCE Booster Club website...

1. Go to [www.bcebooster.org](http://www.bcebooster.org)

2. Select  → 

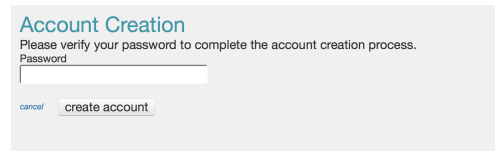
If you already have a Membership Toolkit account with the WRMS Wildcat Club, or another organization, you can use the same login here! Just go to Step 10 and add your child that is currently enrolled at BCE to your account.

3. Complete the form with your first name, last name, email and create password

4. Verify your email

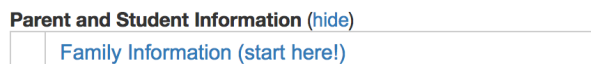
5. Click the link in the email message to verify your email and complete the process. Please note that the link expires in 2 hours

6. Verify password for account creation



Account Creation  
Please verify your password to complete the account creation process.  
Password  
  
[cancel](#) [create account](#)

7. Once your password is verified, you're in the system and will need to enter family details



Parent and Student Information [\(hide\)](#)  
[Family Information \(start here!\)](#)

8. Enter Parent info and proceed to the next step to add student information

9. Select 

10. Add info for all active students



Student #1 [remove Student](#)  
First Name  Last Name  Grade:  Classroom Teacher

11. Select Directory publishing preferences and Booster Club publication consent

12. You are now registered in our system! Yay!! You can now buy the Birthday Marquee for your child (several weeks still available), buy spirit wear (delivered to your child in his/her classroom), pay classroom fees, select volunteer opportunities you may be interested in, donate to the No Hassle Fundraiser ☺ and do a host of other things as we add capabilities to our site.

Thank you for registering!